

Key to Recognition

Call for participants

For the training course 'Key to Recognition', 18th – 27th November 2016 in Slettestrand, Denmark.

Together with our partners, we are looking for participants from Denmark, Romania, Turkey, Italy, Spain, Estonia, and Poland.

Summary

The training course is a 10-day activity in Slettestrand, Denmark, gathering 29 participants from Denmark, Romania, Turkey, Italy, Spain, Estonia, and Poland. The training will take place on the 18th – 27th November 2016, the 18th being arrival day and the 27th being departure day.

The training aims to give youth workers the right tools and methods to enable young people to recognize their skills and competences gained through non-formal education. During the training course the participants will be able to gain wide range of knowledge and skills in the fields of career planning, mentoring and coaching techniques, Youth Pass, and Erasmus+, including knowledge upon how the Erasmus+ program can be utilized for improving education of young people and help youth leaders to be able to provide more effective non-formal educational activities to young people.

The training will include interactive exercises, workshops, presentations, discussions and group work.

The training will be conducted in English and translation will not be provided. Therefore, the participants are expected to have a good level of English, both written and spoken.

Participants profile

In order to participate, the candidates should be over 18 years old and must fulfil the following requirements:

- Be a youth leader, a peer leader or actively involved in the civil society;
- Have a good conduct in English;
- Be able to attend the entire training;
- Be committed to multiply the results of the training in the local communities.

Candidates who do not fulfil the above requirements will not be considered, and hence be taken off the list.

Application and selection procedure

The nominated participants shall complete an application form on the following link:

<http://intercollege.info/participants/open-calls/application-key-to-recognition-tc>

Participation in the training is free of charge.

Deadlines

The nominated participants should have completed the application form no later than Sunday 18th of September, 2016. Confirmation of the participant selection will be announced by the organizer on Monday

19th of September, 2016. Within 5 days after the selection results are announced, participants must prove that they have purchased their tickets with a copy of the invoice and a copy of the e-ticket.

Travel

The EU contribution for the travel expenses per participant is as follows:

Denmark*	180€
Romania, Poland, Estonia	275€
Spain, Italy	360€
Turkey	530€

*Only for distances between 100-499 km, calculated with the [distance calculator](#) of the European Commission.

Participants shall be reimbursed for their travel expenses up to the amount available for their countries and no more than their real costs. The amounts have been calculated using the distance calculator of the European Commission from the location of each sending organization to the venue. Should the travel expenses exceed the contribution available, participants shall cover the extra costs from own resources.

Reimbursement of travel expenses

In order to get reimbursed for their travel expenses, participants shall send the organizer all the originals of travel documentation and invoices. The reimbursements will be made through bank transfers within 45 days after the organizer have received the original documentation by post.

Additionally, the reimbursement will be performed only if the following conditions are met:

1. Participants submit their individual participant report as requested by the European Commission through the Mobility Tool;
2. Participants and their sending organizations send the organizers a proof of dissemination activities.

Insurance

The partner organizations must ensure that participants have a travel insurance covering them for the whole duration of the training course.

Program

Attached to this letter is the draft program of the training. Please note that some changes in the program could potentially be made. We are happy to receive your suggestions for improvements and your contributions.

Participant's declaration

Each participant shall read carefully and agree on the Participant Declaration found with the application form. Accepting the Participant Declaration is a requirement of participation.

Contacts

Should you have any questions regarding this call, please contact Lilla Berenyi at lilla@intercollege.info or by phone at +45 45 34 30 40.